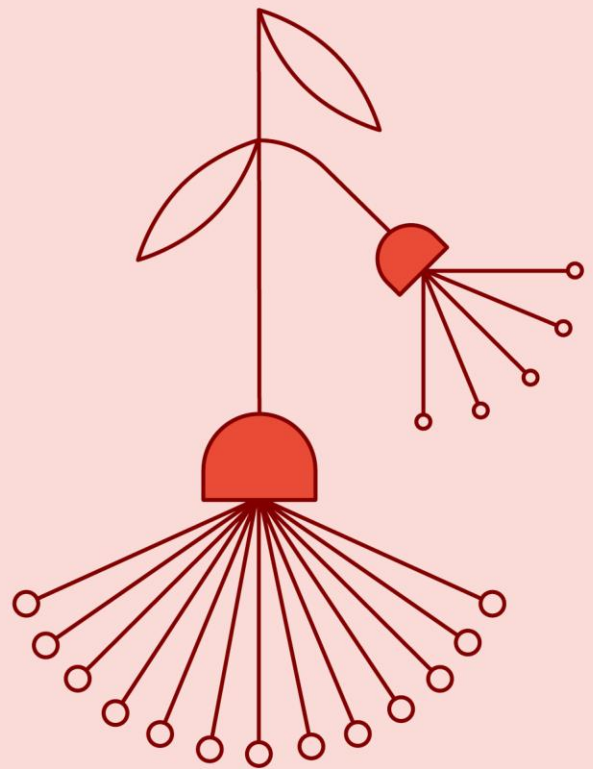


Mā tō tātou takiwā
For our District

Te Ihu o te Waka o Te Arawa



Te Ihu o te Waka o Te Arawa

Membership

Chairperson	Geoff Rice (Ngāti Marukukere)
Elected Members	Cr Grant Dally Mayor James Denyer Cr Laura Rae Deputy Mayor John Scrimgeour Cr Andy Wichers
Members	Rawiri Biel (Ngāti Kurī Te Matai Pā) Elva Conroy (Ngāti Tuheke) Darlene Dinsdale (Ngāti Moko) Roland Kingi, (Ngāti Pikiao) Manu Pene (Ngāti Whakaue ki Maketu) Alfred Potiki (Ngāti Moko) Vance Skudder (Tapuika Iwi Authority Board) Maru Tapsell (Te Kapu o Waitaha) Petera Tapsell (Ngāti Whakaue) Tania Turner (Ngāti Whakahemo) Maihi Wihapi (Tūhourangi) Ray Wihapi (Te Kapu o Waitaha)
Quorum	3 Elected Members and 4 Iwi/hapū members
Frequency	Quarterly

Kaupapa / Purpose

To enhance and increase the opportunity for Te Ihu o te Waka o Te Arawa to contribute to Local Government decision making processes leading to better outcomes for Māori.

Moemoea / Vision:

Te Ihu o te Waka o Te Arawa marae, iwi and hapū, and whanau are healthy, prosperous, and empowered by Iwi working collectively and collaborate with Council and the relevant Community Boards of Maketu and Te Puke.

Te Mahi / Mission:

To establish an equal partnership as envisaged under Te Tiriti o Waitangi and all the Principles of Te Tiriti o Waitangi as formally adopted by the Western Bay of Plenty District Council.

Ngā Tikanga / Principles:

Mana Tukuiho (Hekeiho)

Tangata Whenua rights are the foundation upon which all discussions will be initiated. Following Te Tiriti o Waitangi and international best practices, this includes the right to exercise;

- Whenua rights;
- Our own ways of defining mauri, mana and wairua.

Mana Whakahonohono

Relationships must be based on integrity, humility, respect, reciprocity, empowerment, sharing, mutual learning, and sustained long-term engagement.

Mana Whakahaere

Is founded on the worldview of the iwi and hapū that are impacted. Processes must have integrity and will be achieved with;

- Clear communication
- Transparent decision making;
- Ongoing monitoring;
- Respect to our timelines;
- Collective endorsement

Tino Rangatiratanga

The right of Māori to exercise under lore/law, authority and control over their rohe, land, rivers, resources and taonga.

1. Nga Korero Tautoko / Supporting Documents

- Te Tiriti o Waitangi
- He Wakaputanga o te Rangatiratanga o Niu Tireni
- Deeds of Settlement
- Principles of the Treaty of Waitangi (Schedule D)
- Te Ara Mua
- The Aashukan Declaration a best practice guide for international impact assessment professionals (Schedule E)
- The Mataatua Declaration on Cultural and Intellectual Property Rights of Indigenous Peoples and the Treaty of Waitangi Principle

- (Schedule F)
 - United Nations Declaration on the Rights of Indigenous Peoples
 - Local Government Act 2002
 - Resource Management Act 1991
 - Iwi/Hapū Management Plans
 - Environmental Management Plan

2. Whakaaetanga – (Agreement)

The parties to this agreement are:

- Te Ihu o te Waka o Te Arawa
- Western Bay of Plenty District Council

3. Whakauru – (Membership)

- a) Only those marae, iwi and hapū that have interests within the Te Ihu o te Waka o Te Arawa are entitled to be represented. They shall have one primary representative and one alternate representative. The total number of representatives will correspond to the number of marae twelve (12) and recognised Iwi four (4) within the boundaries of this Kawenata.
- b) Council membership will comprise the Mayor and the four (4) Councillors of the Te Puke/Maketu ward.
- c) Marae, Iwi and hapū will appoint their representatives in accordance with their tikanga.
- d) Representatives must be good advocates for their marae, iwi and hapū and able to represent the interests of their respective marae, iwi and hapū impartially. They should have the ability to understand due process and meeting procedures with experience in local Government, environmental resource management issues and have an awareness of the needs and concerns of the marae, iwi and hapū that they represent.
- e) If both the primary and alternate representative for a marae, iwi or hapū attends a meeting, only the primary representative will have the right to vote in accordance with this Kawenata. The alternate representative shall not be entitled to remuneration for their attendance.
- f) Should there be any dispute over who is the rightful representative for the marae, iwi, hapū, the matter must be referred back to the respective marae for clarification.
- g) Quorum will be seven (7), three (3), Elected Members and four (4) marae, Iwi, hapū representatives.

4. Kahui Koeke – (Council of Elders)

Te Ihu o te Waka o Te Arawa recognises the importance of our Kaumatua (elderly persons of mana) within their respective iwi and hapū and therefore a Kahui Koeke will be established to provide appropriate advice and counsel to Te Ihu o te Waka o Te Arawa as it may consider necessary or appropriate.

Any two (2) members of the Kahui Koeke will have the right to attend meetings of Te Ihu o te Waka o Te Arawa and Council, and they will have speaking rights but not the right to vote. Each member of the Kahui Koeke who attends a meeting under this clause shall be remunerated in accordance with Schedule 3 (1).

5. Nga Ahuatanga – (Functions)

- a) Ensure that Council complies with its duties and obligations to Māori in terms of the Local Government Act 2002 and the Resource Management Act 1991 and will ensure proper compliance with the Principles of Te Tiriti o Waitangi.
- b) Build Council's understanding about Te Tiriti o Waitangi Settlements (including statutory acknowledgements), identify Iwi Stakeholders and identify the implications for Council (including decision making processes).
- c) Determine or make recommendations on any actions to enhance Māori capacity and capability that will contribute to Council's decision making processes for inclusion in the development of the Ten Year Plan.

6. Nga Take Kiko – (Issues of Substance)

- a) Te Ihu o te Waka o Te Arawa and Council will define what is an "Issue of Substance" by way of a set of developed and approved criteria; and
- b) Once an Issue of Substance has been identified a Schedule of Issues of Substance that are important to marae, iwi and hapū will be established which will be jointly agreed upon and categorized separately as follows:
 - o High level strategic issues and
 - o Specific operational issues and timeframes
- c) A work programme will then be developed to address the Issues of Substance. Timeframes and priorities will be determined within the work programme.

7. Hononga Mahi – (Working relationships)

- a) Official meetings of Te Ihu o te Waka o Te Arawa and Council shall be held every quarter (3 months). All meetings will be held on a nominated marae of Te Arawa in the Western Bay of Plenty District or other venue as agreed.
- b) A Chairperson shall be selected from among marae, iwi and hapū representatives at the beginning of the inaugural meeting between Te Ihu o te Waka o Te Arawa and Council.
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- c) The Group Manager Policy and Planning Services shall be responsible for resourcing Te Ihu o te Waka o Te Arawa.

- d) Once membership has been confirmed in accordance with clause 3 above, all representatives – both Councillors and marae, iwi/hapū shall be revalidated every three (3) years. For Councillors the same time as local body elections and for marae, iwi/hapū representatives, the year following local body elections.
- e) Agenda matters that are specific to the kaupapa can be provided for by either marae, iwi and hapū or Council.
- f) The Kawenata will be adopted at the inaugural meeting of Te Ihu o Te Waka o Te Arawa and Council.
- g) If Council establishes a Tangata Whenua Standing Committee, Te Ihu o te Waka o Te Arawa may nominate iwi/hapū members onto that Standing Committee in accordance with its terms of reference. Te Ihu o te Waka o Te Arawa may also nominate iwi/hapū members onto external representative forums such as the SmartGrowth Leadership Group and the SmartGrowth Combined Tangata Whenua Forum.
- h) Te Ihu o te Waka o Te Arawa and Council can agree to engage specialist advice and support to progress the work undertaken under the Kawenata.

8. Akoranga – (Training)

All marae, Iwi and hapū representatives will be required to attend an induction training workshop which will cover;

- Council Structures
- Roles and responsibilities
- Rules and Procedures
- Effective Meetings
- Disputes and Conflicts

It is suggested that all Elected Members attend a Cultural Induction training workshop covering the Kawa and tikanga of Te Arawa.

9. Putea Moni (Funding and Remuneration)

- a) Pursuant to the obligations outlined in sections 81 and 82 of the Local Government Act (see schedule B) Council in collaboration with Te Ihu o te Waka o Te Arawa will develop an annual budget for Te Ihu o te Waka o te Arawa to conduct its business and give effect to their respective kaupapa. This will be an annual amount negotiated and agreed in advance in April of each year. The budget allocation shall be used to cover:
 - Meeting venue and catering costs;
 - Member hui and travel expenses;
 - Administration fees;
 - Strategic planning;
 - Special projects
 - Annual reporting

- b) Council will also provide funding for specific workshops held outside of official meetings within a budget agreed upon.
- c) Te Ihu o te Waka o Te Arawa representatives will be entitled to a meeting fee and travel expenses for official business, to be paid at the prescribed rate (see Schedule C).
- d) If a member of Te Ihu o te Waka o Te Arawa is appointed to another group established under this Kawenata, that person is only entitled to be remunerated as a member of the group he/she is appointed to.

10. Rauemi – (Resources)

In addition to the budget referred to in paragraph 9, Council will provide a support person/people whose duties will be to:

- Prepare agreed agenda items;
- Attend and minute all meetings;
- Prepare and distribute minutes from meetings

11. Whakatika Raruraru – (Dispute Resolution)

- a) In the event that a dispute arises in terms of the meaning/operation of these terms of the Kawenata, Te Ihu o te Waka o Te Arawa and Council will firstly endeavour to resolve the matter by way of consensus.
- b) Should a resolution not be reached the issue will be referred to a Specialist Panel convened to make a final determination on the issue. If it relates to Tikanga Māori the panel shall comprise members of the Kahui Koeke.
- c) Dispute resolution processes shall take account of Nga Tikanga/Principles of the Kawenata.

12. Kawenata Arotake – (Review of Kawenata)

The representatives of Te Ihu o te Waka o Te Arawa will accept responsibility for reviewing the Kawenata every three (3) years and recommending updates as deemed necessary.

13. Hononga ki ā Te Arawa Whānui – (Relationships with other Te Arawa roopu)

- a) Te Ihu o te Waka o Te Arawa acknowledges the nature of their work with Council is on matters of strategic governance. Nothing within this Kawenata precludes individual marae, iwi or hapū from working with Council on matters of their own concern, nor does it preclude marae, iwi and hapū representatives from holding workshops outside of official meetings of Te Ihu o te Waka o Te Arawa and Western Bay of Plenty District Council.
- b) Council agrees that where a Tangata Whenua roopu has been established outside the terms of this Kawenata and includes Te Arawa iwi and hapū, Council will work directly with those iwi and hapū. The following are existing examples of these roopu –

- Te Maru o Kaituna;
- Te Ohu Parawai o te Waiari;
- Waiari Kaitiaki Advisory Group.

The process of appointments to these roopu and their operation are governed by their terms of reference and not by this Kawenata.

- c) Despite the matters outlined in paragraph 13(b) it would be beneficial for Te Ihu o te Waka o Te Arawa to have a relationship with roopu established outside of this Kawenata and Council will wherever possible facilitate those relationships.